



THE ORATORY

PREPARATORY SCHOOL

Biometric Residence Permit Information for Parents & Pupils

3 day travel visa (vignette)

Once the pupil's Tier 4 application has been processed and approved they will receive a temporary visa sticker (vignette) in their passport.

Please check that the details on this visa are correct. You will need to pay attention to the following:

- The start and end dates of the visa
- The Oratory Schools Association licence number – C7CJ522T8
- The pupil's name and details

If there are any errors, it is advisable to have these amended before entering the UK.

What are Biometric Residence Permits?

The temporary visa in the passport is valid for 30 days only from the date the pupil wishes to enter the UK. Once they enter the UK they will be required to collect their full visa, the BRP, within 10 days of arrival. You can find out more about this on the [UKVI website](#). Biometric Residence Permits (BRPs) are secure ID cards that contain personal details and biometric information for those who have applied to come to the UK for more than 6 months.

The BRP is the pupil's visa and they will need this to join The Oratory Preparatory School.

Collecting your Biometric Residence Permit from The Oratory School

The Oratory Preparatory School and The Oratory School are part of The Oratory Schools Association. If you choose to send the BRP to the school instead of the Post Office, they will be sent to The Oratory School as the official Alternative Collection Location and then transferred by an accredited member of staff to The Oratory Preparatory School.

When making an application for a visa from outside the UK, applicants can choose to have their BRP card sent to The Oratory School or the Post Office. **We strongly recommend that you choose The Oratory School using the Alternative Collection Location Code (3SC867)** to avoid having to add additional travel and delays at the Post Office. Once the visa application has been submitted it is not possible to change the collection of your BRP from the Post Office to The Oratory School, or to change from The Oratory School to the Post Office. If you choose to have the BRP card sent to the Post Office and you request that we use our Standing Authority to collect the BRP for the pupil, there will be a £50 charge for this service which will be added to your bill.

The Oratory Preparatory School will not allow the pupil to start their studies until the BRP has been collected. In order to collect the BRP from The Oratory School, you will need to enter an Alternative Collection Location (ACL) code as part of the visa application. **The ACL code for The Oratory School is 3SC867.** You should enter this code into the Alternative Location field in the [BRP Collection Page](#).

You will receive a decision letter from the UK Visas and Immigration (UKVI) along with the 30 day travel visa (vignette) which will confirm that the BRP will be sent to The Oratory School.

Ensure the address is as follows in your application:

The Oratory School

c/o The Registrar

Woodcote

South Oxfordshire

RG8 0PJ

Once your BRP has been sent to The Oratory School, you will be contacted so you can make an appointment to collect the BRP.

Collecting the BRP from the Post Office

If you did not use the specific Oratory School ACL code in the visa application, the BRP will be sent to a designated Post Office. You will need to make arrangements to be accompanied to the Post Office by a responsible adult who has been approved by the Home Office in advance.

If the pupil has a guardian in the UK who is able to collect the BRP on their behalf then they must [register their details](#) and provide the following information.

- The pupil's full name, date of birth, nationality, passport number, a contact number and case reference number
- The responsible adults full name, date of birth, nationality, identity document and reference number, their email address and explanation of how the responsible adult is related to the pupil

If approved by the Home Office, both the pupil and the responsible adult will receive an authorisation email. This email will need to be presented to the Post Office when collecting the BRP.

If the pupil does not have a guardian in the UK who will be able to accompany you to collect your BRP, Home Office approved staff at The Oratory Preparatory School are able to accompany the pupil to collect the BRP. In these circumstances, you will need to email the Registrar at c.atkinson@oratoryprep.co.uk with the pupil's full name, date of birth and indicate that you wish for The Oratory Preparatory School to accompany the pupil to the Post Office. There will be a £50 charge for this service which will be added to your bill.

Travel information and eGates

If the pupil is a national of Australia, Canada, Japan, New Zealand, Singapore, South Korea or the USA and they [enter the UK via an eGate](#) at the airport, they will not receive an entry stamp in their passport. As such, they will be required to provide evidence of the date they entered the UK upon collection of their BRP. Sufficient evidence includes their boarding pass, flight confirmation or flight ticket.

The BRP Collection process at the Post Office requires the rightful holder of the BRP to attend the Post Office in person to collect their BRP where the entry clearance vignette in their passport has not been endorsed/stamped by an Immigration Officer, this acts as a reassurance that the applicant has entered the UK. All individuals, including children, will be required to attend the Post Office in person to collect their BRP which will mean that Standing Authority can not be used by these nationals. To avoid this inconvenience, **we strongly recommend that you choose The Oratory School using the Alternative Collection Location Code 3SC867.**

Please ensure the pupil does not enter the UK before the start date of their 30 day travel visa.

If you have any questions about BRPs, please read the information on the [UKVI website](#).

Our Registrar will also be happy to help explain the process at c.atkinson@oratoryprep.co.uk.