



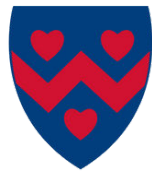
# THE ORATORY PREP SCHOOL

Curiosity | Kindness | Wisdom

**Grounds Assistant**  
Permanent, Full-time position

[www.oratoryprep.co.uk](http://www.oratoryprep.co.uk)





THE ORATORY  
PREP SCHOOL

## Letter To Candidates

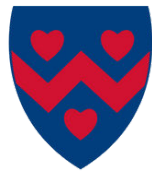
Dear Candidate,

Thank you for your interest in the post of History Teacher at The Oratory Prep School. This is such an exciting time for the school, as it is a real opportunity to appoint the right teacher to the teaching team. The Oratory Prep School (The OPS) is an independent day and boarding school providing an enriched education to boys and girls aged 2 to 13. Benefiting from being part of the wider Bellevue Education group, we are committed to delivering exceptional teaching; combining the best of tradition with the latest innovations. Set within 65 acres of Oxfordshire countryside with outstanding facilities, we nurture happy, balanced, confident and inquisitive children.

The Oratory Prep School aims to provide the best possible education for its pupils, both in and outside of the classroom. Staff are expected to maintain a very high standard of teaching and are provided with every support from the Headmaster and the Senior Leadership Team. We are seeking an enthusiastic and motivated Grounds Assistant to join our high performing team.



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## THE ORATORY PREP SCHOOL

For those wanting to join us here at The Oratory Prep School, we would welcome a call from candidates to talk through the process. Should you wish to apply for this post, please include a covering letter, addressed to Mr De Silva, and a completed Application form. Please read through the job description, person specification and visit our website to get a flavour of our school. If you feel you would enjoy the challenge and rewards of working at The Oratory Prep School, I would be pleased to receive your application. It is important that the statement in support of your application (found in the application form) does not re-state details included elsewhere in the application but addresses:

- why you are applying for the post of Grounds Assistant at The Oratory Prep School
- the Job Description and Person Specification

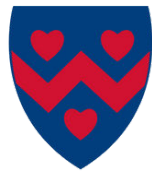
Please note that references will be sought for all candidates.

Please complete the application form and send, together with a covering letter, to Human Resources, The Oratory Prep School at [humanresources@oratoryprep.co.uk](mailto:humanresources@oratoryprep.co.uk). We may interview and appoint before the closing date, so early applications are encouraged.

Good luck!

Mr Andrew De Silva  
Headmaster



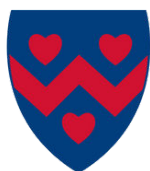


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## Why The Oratory Prep School?

- We were rated 'Excellent' in our recent ISI Inspection (December 2021).
- Our reputable Scholarship Programme and dynamic Leadership Programme help secure consistently high grades and impressive scholarship awards to some of the country's top senior schools.
- Our excellent pastoral support, with an emphasis on Catholic values, is central to all aspects of school life.
- We focus on outdoor learning, including Forest School for all years.
- We offer outstanding Performing Arts opportunities through LAMDA from Year 1, instrument and vocal tuition and musical and drama productions.
- Boarding is an integral part of school life, providing full, weekly and flexi-boarding for children in Year 3 upwards.
- Our high calibre sports coaching and outstanding facilities include a learner pool, a 25 metre heated indoor swimming pool, a full size 3G pitch, 4 tennis courts and multiple pitches.
- Our action-packed Activity Programmes offer activities ranging from Fencing to Cookery alongside a diverse Saturday Activity Programme offering orienteering to beekeeping.





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## Advert: Grounds Assistant

We are looking for someone to work in our grounds department to help with the production and maintenance of the highest standards of playing surfaces/gardens and facilities. The role will be line-managed by the Head of Grounds.

### General duties:

- Ensure a safe external environment exists for pupils and staff
- Prepare sports pitches as required
- Maintain gardens and lawns
- Maintaining pathways, car parks etc
- Maintain fences and signage
- Snow/ice clearance of pathways and roads as required during the winter.
- Control of access to the site in conjunction with the caretaker
- Ensure compliance with all relevant National and Local current legislation, i.e. health and safety, first aid, COSHH, environment management and employment to ensure compliance.
- Any other duty as required by the line manager commensurate with the post.

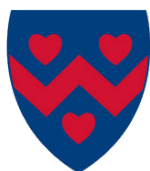
### Qualifications and Experience:

- grounds/gardening qualification (preferable)
- Grounds/gardening experience (preferable)
- A current driving licence
- Ability to work well as part of a team
- Motivated and hard working

This is a full time year round position. The successful candidate must be able to commit to working occasional weekends and late evenings as and when required.

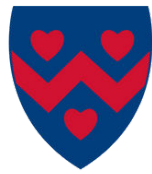
### Benefits:

- Discounted or free food
- Employee discount
- Free parking
- On-site parking



## Details About The Post

Grade	£20,319
Type of post	Full Time (permanent) On site working. Reading RG8 7SF: reliably commute or plan to relocate before starting work (required)
Safeguarding of pupils	The Oratory Prep School is committed to safeguarding children and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment. We will ensure that all of our recruitment and selection practices reflect this commitment. All successful candidates will be subject to enhanced DBS checks along with other relevant employment checks.
Expected Start Date	February 2024, or ASAP
Working Hours	<ul style="list-style-type: none"><li>• Full-time, day shifts</li><li>• Monday to Friday</li><li>• Weekend availability</li></ul>
Equal Opportunities	<p><b>Rationale</b> The Oratory Prep School is committed to equal opportunities for all pupils and staff, regardless of race, gender, age, physical disability, political or religious affiliations or marital status, and this is fundamental to the ethos of the school.</p> <p><b>Purpose</b></p> <ul style="list-style-type: none"><li>• To provide an environment in which all pupils feel equally valued and have equivalent opportunities as others, regardless of race, gender, age or physical disability, in all areas of the curriculum.</li><li>• To ensure that there is an equal opportunity for employment development and promotion for all staff and that they are not discriminated against on grounds of race, gender, age, physical disability, marital status, religion or politics.</li></ul> <p><b>Guidelines</b></p> <ul style="list-style-type: none"><li>• Recruitment, development and promotion of staff will be based solely on the criteria of merit and ability and suitability for the job.</li><li>• No job application or employee will receive less favourable treatment on the grounds of gender, race, ethnic or national origin, marital status, domestic circumstances, age, sexuality, disability, political or trade union activity or religious beliefs.</li></ul>
Closing Date Interview Day	Monday 29th January Monday 5th February



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## Find Out More About Our School

For all our latest news and photos, please follow us via our social media channels



The Oratory  
Prep School



@oratoryprepschool



@OPS\_OratoryPrep



The Oratory  
Prep School

Take our Virtual Tour



"The staff are experts. I leave my children knowing that they will be stretched, supported and developed in every way possible. We consider ourselves very lucky to have found The Oratory Prep School and look forward to many more years of being part of such a caring and nurturing community." Current Parent.

The Oratory Prep School, Goring Heath, South Oxfordshire  
RG8 7SF

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