

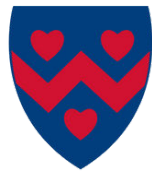


THE ORATORY PREP SCHOOL

Curiosity | Kindness | Wisdom

PE and Games Teacher
Permanent Post: For September 2024

www.oratoryprep.co.uk



THE ORATORY
PREP SCHOOL

Letter To Candidates

Dear Candidate,

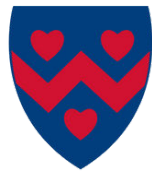
Thank you for your interest in the PE and Games Teacher post at The Oratory Prep School. This is such an exciting time for the school, as it is a real opportunity to appoint the right person to join our talented staff.

The Oratory Prep School (The OPS) is an independent day and boarding school providing an enriched education to boys and girls aged 2 to 13. Benefitting from being part of the wider Bellevue Education group, we are committed to delivering exceptional teaching; combining the best of tradition with the latest innovations. Set within 65 acres of Oxfordshire countryside with outstanding facilities, we nurture happy, balanced, confident and inquisitive children.

The Oratory Prep School aims to provide the best possible education for its pupils, both in and outside of the classroom. Staff are expected to maintain a very high standard of teaching and are provided with every support from the Headmaster and the Senior Leadership Team.



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For those wanting to join us here at The Oratory Prep School, we would welcome a call from candidates to talk through the process. Should you wish to apply for this post, please include a covering letter, addressed to Mr De Silva, and a completed Application form. Please read through the job description, person specification and visit our website to get a flavour of our school. If you feel you would enjoy the challenge and rewards of working at The Oratory Prep School, I would be pleased to receive your application. It is important that the statement in support of your application (found in the application form) does not re-state details included elsewhere in the application but addresses:

- why you are applying for the post of PE and Games Teacher at The Oratory Prep School
- the Job Description and Person Specification

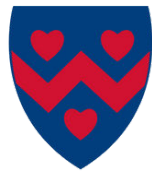
Please note that references will be sought for all candidates.

Please complete the application form and send, together with a covering letter, to Human Resources, The Oratory Prep School at humanresources@oratoryprep.co.uk. We may interview and appoint before the closing date, so early applications are encouraged.

Good luck!

Mr Andrew De Silva
Headmaster





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Letter from the Director of Sport

Dear Candidate,

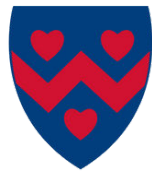
Thank you for your interest in joining our thriving, engaging and forward-thinking department. At The OPS, we endeavour to give all pupils a lifelong love of sport, regardless of ability. We truly believe that every pupil needs sport in their life and this holistic approach embodies competition, participation and above all, endless enjoyment for this area of their school life.

Pupils at The OPS embark on a sporting journey and we aim for every pupil to feel proud of what they have achieved on that journey. Being an outstanding role model and through nurturing, passionate and enthusiastic care, every pupil has the opportunity to become intrigued by sport. It is then that they can begin to ignite that fire within them to succeed. If you are a passionate, inspiring and enthusiastic practitioner I look forward to reading your application.

Ben Bentley
Director of Sport



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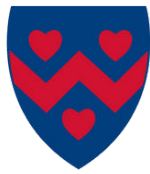


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Why The Oratory Prep School?

- We were rated 'Excellent' in our recent ISI Inspection (December 2021).
- Our reputable Scholarship Programme and dynamic Leadership Programme help secure consistently high grades and impressive scholarship awards to some of the country's top senior schools.
- Our excellent pastoral support, with an emphasis on Catholic values, is central to all aspects of school life.
- We focus on outdoor learning, including Forest School for all years.
- We offer outstanding Performing Arts opportunities through LAMDA from Year 1, instrument and vocal tuition and musical and drama productions.
- Boarding is an integral part of school life, providing full, weekly and flexi-boarding for children in Year 3 upwards.
- Our high calibre sports coaching and outstanding facilities include a learner pool, a 25 metre heated indoor swimming pool, a full size 3G pitch, 4 tennis courts and multiple pitches.
- Our action-packed Activity Programmes offer activities ranging from Fencing to Cookery alongside a diverse Saturday Activity Programme offering orienteering to beekeeping.





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Advert: PE and Games Teacher

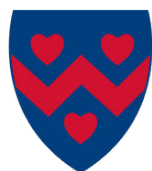
From September 2024, we are looking for an outstanding Teacher of PE and Games who has a specialism in hockey, but also can deliver coaching in the other main sports (football & cricket) to a high level. The successful candidate will work with the Director of Sport to develop all aspects of hockey provision for all pupils at the OPS.

The post will suit an ambitious Early Careers Teacher (ECT), or an established practitioner seeking a new and exciting challenge, who is committed to delivering an exceptional learning experience for every pupil.

Sport and PE are key to the children's development at The OPS. We are keen that all pupils develop aptitude and enjoy participating and competing in sport. Pupils are taught PE by specialist teachers from the youngest to the oldest ages. Additionally, all boys from Year 3 to Year 8 represent the school in the major games; we often field over 20 teams each week to accommodate the different ages and levels. This role will enable the successful candidate to teach and coach in a well-supported and well-resourced environment, whilst enabling and encouraging a positive approach to professional and career development.

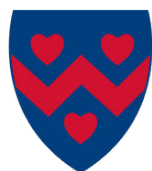
If you are committed to growing professionally and want to make a difference to young people's lives through sport, whilst working in a supportive environment, we would welcome your application.

The Headmaster, Mr De Silva, would be delighted to talk to potential candidates about the school and about the role. To visit the school/speak to Mr De Silva, please email humanresources@oratoryprep.co.uk. Please use the same email address to receive an application pack.



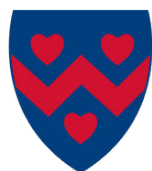
Details About The Post: PE and Games Teacher

Salary and Benefits	<ul style="list-style-type: none">• Main Pay Scale (£30,000 - £38,810)• Continuing Professional Development (CPD)• Pension with Scottish Widows• Perkbox - rewards and benefits platform• Swimming sessions in the school pool (free)• Free lunch during working hours• Generous pro-rata fee remission
Type of post	Full Time (permanent)
Safeguarding of pupils	<p>The Oratory Prep School is committed to safeguarding children and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment. We will ensure that all of our recruitment and selection practices reflect this commitment. All successful candidates will be subject to enhanced DBS checks and, in line with safer recruitment policies, we may undertake a social media check.</p>
Expected Start Date	1st September 2024
Working Hours	Full-Time
Equal Opportunities	<p>Rationale: The Oratory Prep School is committed to equal opportunities for all pupils and staff, regardless of race, gender, age, physical disability, political or religious affiliations or marital status, and this is fundamental to the ethos of the school.</p> <p>Purpose</p> <ul style="list-style-type: none">• To provide an environment in which all pupils feel equally valued and have equivalent opportunities as others, regardless of race, gender, age or physical disability, in all areas of the curriculum.• To ensure that there is an equal opportunity for employment development and promotion for all staff and that they are not discriminated against on grounds of race, gender, age, physical disability, marital status, religion or politics. <p>Guidelines</p> <ul style="list-style-type: none">• Recruitment, development and promotion of staff will be based solely on the criteria of merit and ability and suitability for the job.• No job application or employee will receive less favourable treatment on the grounds of gender, race, ethnic or national origin, marital status, domestic circumstances, age, sexuality, disability, political or trade union activity or religious beliefs.
Key Dates	<ul style="list-style-type: none">• Closing Date: Tuesday 19th March, Midday• Interview Day: Thursday 21st March - Please allow the whole day <p>*Please note that The OPS reserves the right to interview candidates before the closing date</p>



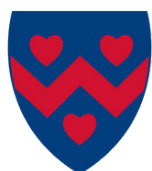
Person Specification: PE and Games Teacher

	Essential	Desirable
Education and Qualifications	<ul style="list-style-type: none">• Good level of general education including GCSE Maths and English at Grade C or above, or equivalent.• Have a degree in Physical Education or related subject.• Have a recognised teaching qualification: PGCE or equivalent (QTS)	<ul style="list-style-type: none">• Level 2 Coaching Qualifications• Holds an umpiring qualification or is willing to do one.
Knowledge and Skills	<ul style="list-style-type: none">• Be, or have the potential to become, an excellent teacher of PE.• Demonstrate commitment to high academic standards.• Enthusiastic and committed to promoting a 'sport for all' ethos as well as a high level of sporting performance.• Proficient in Google Packages.• Be able to work on own initiative to a high standard. To be able to prioritise when there are conflicting demands in order to meet deadlines.• Excellent interpersonal and customer-facing skills with a warm, friendly and professional manner. Able to foster good working relationships with all members of the School community (staff, pupils, parents/carers and representatives of other schools) either in person or on the phone.• Ability to work collaboratively in a team.	<ul style="list-style-type: none">• Familiar with the Common Entrance syllabus• A passion for teaching Sport
Experience	<ul style="list-style-type: none">• Experience in teaching PE across the various age groups (Nursery - Year 8)• Experience in teaching/coaching children in a variety of sports and having a specialism in at least Hockey.	<ul style="list-style-type: none">• Plays or have previously played at least one sport competitively at a high level (desirable)



Person Specification: PE and Games Teacher

	Essential	Desirable
Personal Competencies and Qualities	<ul style="list-style-type: none">• Enthusiastic and positive about learning and teaching.• Ability to communicate succinctly and effectively both orally and in writing, using appropriate language• Friendly and approachable with a can-do mind-set• Tact, sensitivity and the ability to handle confidential material with discretion as well as an ability to remain calm and professional in all situations• High degree of personal motivation, initiative, energy, creativity and drive.• Ability to build good relationships with parents and colleagues, including working well within a team and an ability to take direction.• Self-motivated and versatile, showing an ability to work on own initiative, plan, prioritise, coordinate and lead, taking ownership of a task and seeing it through to completion.	
Other Requirements	<ul style="list-style-type: none">• Commitment to promote and safeguard the welfare of children, young persons and vulnerable adults.• Willing and flexible to assist with peaks in workloads including assistance with extra-curricular activities (after-School and occasional Saturday fixtures).• Empathy with the ethos and aims of The OPS• Willingness to be involved in the co-curricular life of the school.	



Job Description: PE and Games Teacher

Reports To: Director of Sport

Purpose of Job: Teaching Sport and PE to pupils in Pre Prep to year 8 and coaching sports teams.

Main Duties and Responsibilities

- Along with the Director of Sport, teaching PE lessons from Nursery up to Year 8.
- Teaching of Sport lessons across the full age range of the school (Nursery to year 8) in a variety of different sports.
- Coach a team in all three main sports – Hockey (Girls only at present, but would like boys to learn to play asx well), Football (Mixed) and Cricket (Mixed)
- Have the ability to lead the school's hockey programme (for the right candidate).
- Demonstrate experience of coaching or playing Hockey to a high level.
- Be confident in teaching other sports that the OPS do Tennis/Athletics.
- Assist in the general administration of the Sports department.
- Set targets for progression designed to secure good progress for all pupils.
- Maintain records of pupils' achievements according to school policy
- Ensure all required documentation is kept up-to-date and accessible.
- Provide evidence of planning to those responsible for monitoring.
- To attend home and away team fixtures by coaching and managing the team.
- Promote good relationships amongst pupils.
- Required to fulfil Saturday Duties as part of The Newman Programme (1 term of Saturdays)

General Responsibilities

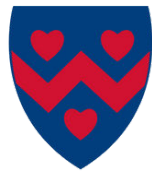
- To attend assemblies in accordance with prepared rotas.
- To attend staff meetings and liaise and cooperate with colleagues on whole school matters.
- To take a full and active part in the co-curricular programme including after school clubs.
- Take part in supervision rotas for mid-day break times, lunch tables and late classes.
- To attend staff training days and other functions, which may fall outside normal school hours.
- To attend training and staff INSET sessions organised by the School to provide a consistent approach across the entire school staff population.
- To cover for absent colleagues when required.
- To attend parents' consultation meetings and liaise with parents informally as appropriate.
- To ensure that you are familiar (with all school policies and the contents of the staff handbook.
- Ensure the safety and well-being of children and young people at the School by adhering to and complying with the School's Safeguarding (including Child Protection) Policy and Procedures at all times.
- Display correct staff identification at all times whilst on site.
- Adhere, at all times, to Health and Safety legislation, and all departmental policies and procedures, to ensure their own safety and that of colleagues, pupils and visitors.
- Carry out any other reasonable duties as requested by the Headmaster or members of the School Leadership Team.



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Job Description: PE and Games Teacher

This job description contains an outline of the typical functions of the job and is not an exhaustive or comprehensive list of all possible job responsibilities, tasks, and duties. The job holder's actual responsibilities, tasks, and duties might differ from those outlined in the job description, and other duties commensurate with this level of responsibility may be either permanently or temporarily assigned as part of the job. **In addition**, you undertake other such specific duties which may from time to time be reasonably assigned by the Headmaster or the Director of Sport. Where such duties amount to more than a temporary adjustment to the main responsibilities of this job description, it should be amended accordingly. This job description will, in any case, be subject to periodic amendment whenever the appraisal process helps reveal and define significant changes in your role within the school.



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Find Out More About Our School

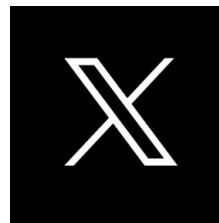
For all our latest news and photos, please follow us via our social media channels



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@OPS_OratoryPrep



The Oratory
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Take our Virtual Tour



"The staff are experts. I leave my children knowing that they will be stretched, supported and developed in every way possible. We consider ourselves very lucky to have found The Oratory Prep School and look forward to many more years of being part of such a caring and nurturing community." Current Parent.

The Oratory Prep School, Goring Heath, South Oxfordshire
RG8 7SF

www.oratoryprep.co.uk