



THE ORATORY PREP SCHOOL

Curiosity | Kindness | Wisdom

Science Teacher
Permanent Post: For September 2024

www.oratoryprep.co.uk



THE ORATORY
PREP SCHOOL

Letter To Candidates

Dear Candidate,

Thank you for your interest in the post of Science Teacher at The Oratory Prep School. This is such an exciting time for the school, as it is a real opportunity to appoint the right teacher to the staff team. The Oratory Preparatory School (The OPS) is an independent day and boarding school providing an enriched education to boys and girls aged 2 to 13. Benefitting from being part of the wider Bellevue Education group, we are committed to delivering exceptional teaching; combining the best of tradition with the latest innovations. Set within 65 acres of Oxfordshire countryside with outstanding facilities (including two well-equipped Science Labs), we nurture happy, balanced, confident and inquisitive children.

The OPS aims to provide the best possible education for its pupils. Staff are expected to maintain a very high standard of teaching and are provided with every support from the Headmaster and the Senior Leadership Team. We are seeking an enthusiastic, motivated teacher to join our high performing team. The ideal candidate will be keen to contribute fully to school life at The OPS and will have a genuine passion for teaching and learning. The role will involve teaching Science (potentially through the lens of STEAM) across the whole age range, but possibly focussing on Senior Prep (Years 5 – 8).



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Other duties include;

- Teaching scholarship candidates
- Preparing pupils for examinations at 13+
- Attending meetings within the school to share good practice and develop school and departmental policy.
- Assisting in the evaluation and development of the Science curriculum in the Senior Prep part of the school.
- Working with the Head of Science and the Director of Studies on the preparation and marking of examination papers and analysis of results.
- Involvement in the life of the whole school community, including providing sessions for the Saturday Enrichment Programme and the school's thriving activities programme
- Support the school's excellent sporting provision - ideally able to teach games
- Any reasonable requests that the Headmaster or Senior Leadership Team may make

For those wanting to join us here at The OPS, the Headmaster welcomes a call to talk through the process. Should you wish to apply for this post, please include a covering letter and a completed Application form. Please read through the job description, person specification and visit our website to get a flavour of our school. If you feel you would enjoy the challenge and rewards of working at The OPS, I would be pleased to receive your application. It is very important that the statement in support of your application (found in the application form) does not re-state details included elsewhere in the application but addresses:

- Why you are applying for the post of Science Teacher at The OPS
- The Job Description and Person Specification

Please note that references will be sought for all candidates.

Please complete the application form and send, together with a covering letter (addressed to Mr De Silva), to Human Resources, The Oratory Prep School at humanresources@oratoryprep.co.uk. We may interview and appoint before the closing date, so early applications are encouraged.

Good luck!

Mr Andrew De Silva
Headmaster



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Why The Oratory Prep School?

- We were rated 'Excellent' in our recent ISI Inspection (December 2021).
- Our reputable Scholarship Programme and dynamic Leadership Programme help secure consistently high grades and impressive scholarship awards to some of the country's top senior schools.
- Our excellent pastoral support, with an emphasis on Catholic values, is central to all aspects of school life.
- We focus on outdoor learning, including Forest School for all years.
- We offer outstanding Performing Arts opportunities through LAMDA from Year 1, instrument and vocal tuition and musical and drama productions.
- Boarding is an integral part of school life, providing full, weekly and flexi-boarding for children in Year 3 upwards.
- Our high calibre sports coaching and outstanding facilities include a learner pool, a 25 metre heated indoor swimming pool, a full size 3G pitch, 4 tennis courts and multiple pitches.
- Our action-packed Activity Programmes offer activities ranging from Fencing to Cookery alongside a diverse Saturday Activity Programme offering orienteering to beekeeping.





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Advert: Science Teacher

Somewhere, something incredible is waiting to be known

Do you believe that Science can provide a framework to try and support the quote by Carl Sagan, and that all pupils have the potential to seek out answers? We are seeking to appoint a fantastic Science Teacher to join our teaching team from September 2024. The Oratory Prep School (The OPS) has a fantastic local and national reputation as one of the country's leading prep schools, which educates children from 2 – 13. As you can imagine, our fantastic teachers and superb resources and facilities (including 2 Science Labs) provide our children with unique opportunities and our staff with wonderful tools to support learning. Whilst you may currently work in the state sector or the independent sector, we are seeking the right person to contribute to our children, our team and the wider school family.

The pupils at The OPS are absolutely delightful and are enthusiastic learners. Parental support is very strong and the Governing Body (Bellevue Education) is committed to improving outcomes and experiences for our children.

We are looking for someone who is:

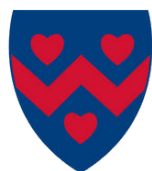
- Excellent in the classroom, with an outstanding ability to engage and enthuse children (this may be an experienced practitioner or an ECT)
- Keen to listen and learn from the experience around them, being willing to commit to new initiatives
- Able to challenge, support and motivate all children to achieve high standards
- Eager to take a full and active part in all aspects of our school community
- An excellent communicator with pupils, parents and staff
- Naturally positive and a fun team player – with a great sense of humour!

In return, we can offer you the opportunity to:

- Teach well behaved, highly motivated children who are keen to develop their own learning
- Work within a school community that is proud of its achievements and well-motivated to continue to develop further
- Work within a supportive team
- Regular non-contact time
- Great professional development tailored to fit your needs

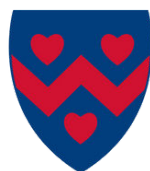
The Headmaster, Mr De Silva, would be delighted to talk to potential candidate about the school and about the role. To visit the school/speak to Mr De Silva, please contact Human Resources (Sara Parris) by email: humanresources@oratoryprep.co.uk. Please use the same email address to receive an application pack and to submit your application.

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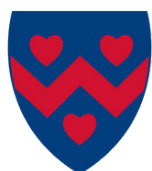
Details About The Post: Science Teacher

Salary and Benefits	<ul style="list-style-type: none">• £30,000 - £38,810• Continuing Professional Development (CPD)• Pension with Scottish Widows• Perkbox - rewards and benefits platform• Swimming sessions in the school pool (free)• Free lunch during working hours• Generous pro-rata fee remission
Type of post	Full Time (permanent)
Safeguarding of pupils	The Oratory Prep School is committed to safeguarding children and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment. We will ensure that all of our recruitment and selection practices reflect this commitment. All successful candidates will be subject to enhanced DBS checks and, in line with safer recruitment policies, we may undertake a social media check.
Expected Start Date	1st September 2024
Working Hours	Full-Time - Includes contributing a terms worth of Saturday mornings as Part of The Newman Programme
Equal Opportunities	<p>Rationale: The Oratory Prep School is committed to equal opportunities for all pupils and staff, regardless of race, gender, age, physical disability, political or religious affiliations or marital status, and this is fundamental to the ethos of the school.</p> <p>Purpose</p> <ul style="list-style-type: none">• To provide an environment in which all pupils feel equally valued and have equivalent opportunities as others, regardless of race, gender, age or physical disability, in all areas of the curriculum.• To ensure that there is an equal opportunity for employment development and promotion for all staff and that they are not discriminated against on grounds of race, gender, age, physical disability, marital status, religion or politics. <p>Guidelines</p> <ul style="list-style-type: none">• Recruitment, development and promotion of staff will be based solely on the criteria of merit and ability and suitability for the job.• No job application or employee will receive less favourable treatment on the grounds of gender, race, ethnic or national origin, marital status, domestic circumstances, age, sexuality, disability, political or trade union activity or religious beliefs.
Key Dates	<ul style="list-style-type: none">• Closing date: Monday 25th March, midday• Interview: Wednesday 27th March <p>*Please note that The OPS reserves the right to interview candidates before the closing date</p>



Person Specification: Science Teacher

	Essential	Desirable
Education and Qualifications	<ul style="list-style-type: none">• Qualified Teacher Status• Experience of teaching Science	<ul style="list-style-type: none">• Examples of CPD to develop teaching and learning in the Prep age range• Evidence of Child Protection training• Trained Sports Coach
The Classroom	<ul style="list-style-type: none">• Positive attitude with a clear vision, passion and conviction for Science and STEAM education• Experience of effective working• Experience of effective monitoring and self-evaluation• Able to demonstrate positive relationships with children• Committed to raising levels of achievement and attainment of all children• Familiar with the requirements of the National Curriculum and the Common Entrance syllabus.• Proven ability as a successful classroom practitioner• Evidence of successful teaching experience• Has high standards and expectations of self and all children• Has a broad and varied range of classroom and behaviour management techniques• Able to motivate and stimulate children to enjoy learning• Can demonstrate a well organised classroom where children are encouraged to be independent and resilient learners• Evidence of high quality investigative Science teaching• Plans work that enables all children to make at least good progress• Uses formative assessment to inform teaching and planning• Able to create an exciting learning environment where children's work is celebrated through quality interactive displays• Able to contribute to the Sporting Provision at The OPS	<ul style="list-style-type: none">• Experience of Teaching KS3 Science• Experience of teaching the Common Entrance Syllabus
Personal Competencies and Qualities	<ul style="list-style-type: none">• Effective oral and written communication skills• An enthusiasm for involvement with pupils, staff, governors and the community• A sense of humour• Willing to learn• Be hardworking, kind, flexible and able to work as a member of a team	

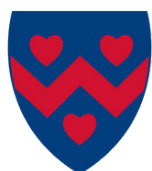


Job Description: Science Teacher

The teacher is required to carry out the general professional duties of a school teacher under the reasonable direction of the Head of Department and Headmaster and to perform such particular duties that from time to time which may reasonably be assigned him/her by the Headmaster.

General Duties

- to support and promote the School's general purposes, ethos and Learner Profile
- To support the school's Catholic foundation and virtues
- to be familiar with and respect and follow the School's Policies and Procedures
- to maintain a good understanding of whole School Evaluation and Development Planning
- to act as a role model to pupils through always being punctual and well prepared and to maintain appropriate professional relationships and an atmosphere conducive to learning
- to attend School and Year Assemblies and to carry out a share of supervision duties in accordance with published rotas
- to contribute actively to the maintenance of the School as an orderly community by upholding the provisions of the School's Rules and the Pupils' Code of Conduct
- to maintain good order and discipline among the pupils, safeguarding their welfare both on School premises and when engaged in authorised activities elsewhere
- to participate in staff and other meetings relating to the School's curricular, pastoral or administrative arrangements
- to assist with covering or taking other classes as and when required (e.g. staff illness) and being available for examination invigilation
- to communicate and co-operate on educational issues with persons or bodies outside the School as appropriate
- to contribute to the extra-curricular life of the School as appropriate and attend and support School and House events wherever possible
- To take a full and active part in the co-curricular programme including after school clubs.
- Take part in supervision rotas for mid-day break times, lunch tables and late classes.
- To attend staff training days and other functions, which may fall outside normal school hours.
- To attend training and staff INSET sessions organised by the School to provide a consistent approach across the entire school staff population.
- To teach one term of Saturday mornings, and, if a games coach, to attend Saturday fixtures - as directed by the Director of Sport



Job Description: Science Teacher

Teaching

- to ensure that lessons are planned in appropriate detail (considering pupils' prior attainment) and are prepared and delivered in accordance with the Learner Profile, departmental Schemes of Work and regulatory standards, reinforcing the need for high expectations which inspire, motivate and challenge pupils
- Set targets for progression designed to secure good progress for all pupils
- to take account of pupils' educational needs (differentiating and varying where appropriate), to teach in a manner appropriate to the expectations of The OPS, including the setting and marking of work, to be carried out by the pupils in School and elsewhere (prep), according to agreed schedules
- to assess, record and report on the development, progress and attainment of pupils in accordance with the School's policy, in order to ensure pupils fulfil their potential. This record of assessment should be available to the Head of Department or the Director of Studies on request
- to regularly mark pupils' work, giving appropriate feedback and keeping records of marks - adhere to the school's policies and procedures
- to provide mark lists, grading lists, written reports, internal comments or references relating to individual pupils as the School may require
- to communicate with Head of Department and Form Tutor regarding the progress of individual pupils, as necessary
- to attend Parents' Evenings to discuss the progress of pupils and use such occasions to offer constructive advice on what pupils need to do to improve their progress
- to participate, within the guidelines laid down by the Head of Department, in the evaluation and development of appropriate methods of teaching, syllabuses and materials, writing Schemes of Work as reasonably requested and contributing to the development of departmental policy
- to assist with displays and publishing of pupils' work
- to utilise ICT as an effective tool to aid teaching and other classroom resources as appropriate
- to assist with departmental voluntary activities, societies, trips and initiatives
- Adhere, at all times, to Health and Safety legislation, and all departmental policies and procedures, to ensure their own safety and that of colleagues, pupils and visitors.

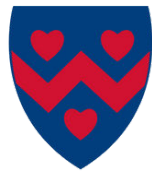


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Pastoral Care

Teachers will act as Form Tutors and they will:

- be 'in loco parentis', responsible for the welfare of pupils in the Form and the first point of contact for those seeking help or guidance or wishing to express concern
- take an interest in the personal circumstances and development of each pupil in the designated Form Group, in his/her happiness and security, and to be available for advice or consultation with parents as well as provide comments on Reports, and to handle correspondence
- promote the academic progress and well-being of individual pupils and any Form Group, class or group, ensuring consistent feedback is given, which guides pupils. Discussing Reports and supporting self-evaluation activities with the designated Form Group
- providing tutees with guidance and advice on educational, emotional and social matters, monitoring their welfare and making relevant records and reports (including reference and personal profiles) in accordance with the School's policies. If necessary, directing pupils to sources of more expert advice on specific questions
- ensure that the Form Tutor's Pupil Planners are kept up to date and to ensure they are used effectively by pupils including as a means of parent(s)/School communication
- promote the expected academic profile and high standards of behaviour, attendance, punctuality and attitudes to work
- ensure that pupils' dress and appearance conform to the set requirements and expectations
- encourage pupils to develop their interests and talents through participation in extracurricular activities and the broader life of the school
- discharge effectively a range of Form administrative duties



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Find Out More About Our School

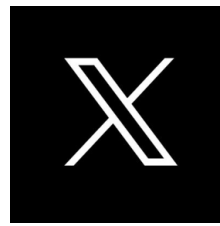
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The Oratory
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The Oratory
Prep School

Take our Virtual Tour



"The staff are experts. I leave my children knowing that they will be stretched, supported and developed in every way possible. We consider ourselves very lucky to have found The Oratory Prep School and look forward to many more years of being part of such a caring and nurturing community." Current Parent.

The Oratory Prep School, Goring Heath, South Oxfordshire
RG8 7SF

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