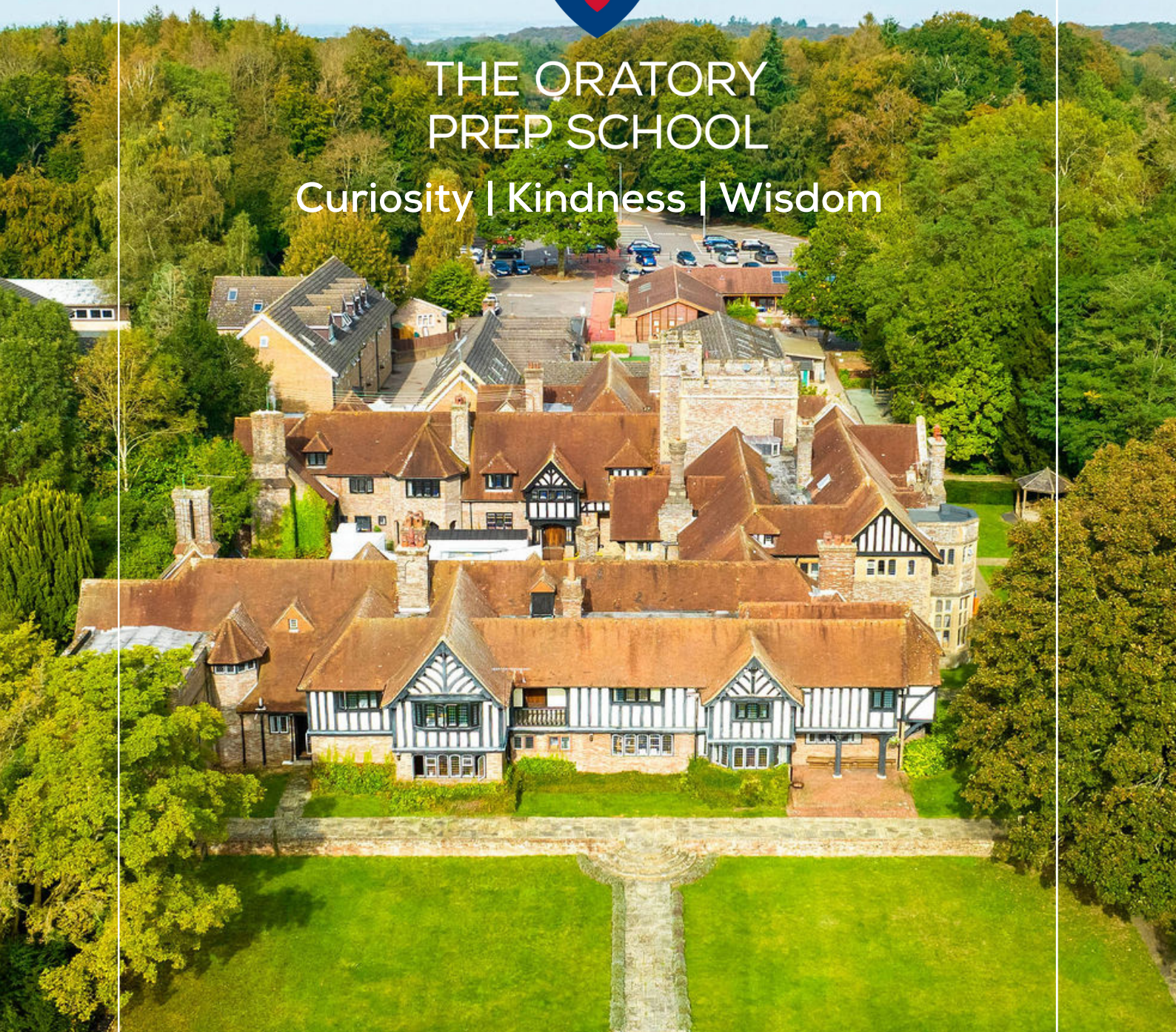




THE ORATORY PREP SCHOOL

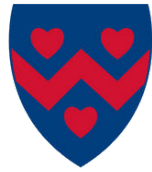
Curiosity | Kindness | Wisdom



Class Teacher

Permanent Post: September 2024

www.oratoryprep.co.uk



THE ORATORY
PREP SCHOOL

Letter To Candidates

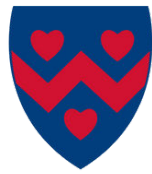
Dear Candidate,

Thank you for your interest in the post of Class Teacher at The Oratory Prep School. This is such an exciting time for the school, as it is a real opportunity to appoint the right person to join our talented staff. The Oratory Prep School (The OPS) is an independent day and boarding school providing an enriched education to boys and girls aged 2 to 13. Benefiting from being part of the wider Bellevue Education group, we are committed to delivering exceptional teaching; combining the best of tradition with the latest innovations. Set within 65 acres of Oxfordshire countryside with outstanding facilities, we nurture happy, balanced, confident and inquisitive children.

The Oratory Prep School aims to provide the best possible education for its pupils, both in and outside of the classroom. Staff are expected to maintain a very high standard of teaching and are provided with every support from the Headmaster and the Senior Leadership Team.



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THE ORATORY PREP SCHOOL

There must be a willingness to contribute fully to the life of the school and to participate in such duties that are customary for staff at The OPS. Some of these will include cover for Breakfast Club, after school clubs, break and lunch duties.

For those wanting to join us here at The Oratory Prep School, we would welcome a call from candidates to talk through the process. Should you wish to apply for this post, please include a covering letter, addressed to Mr De Silva, and a completed Application form. Please read through the job description, person specification and visit our website to get a flavour of our school. If you feel you would enjoy the challenge and rewards of working at The Oratory Prep School, I would be pleased to receive your application. It is important that the statement in support of your application (found in the application form) does not re-state details included elsewhere in the application but addresses:

- why you are applying for the post of Class Teacher at The Oratory Prep School
- the Job Description and Person Specification

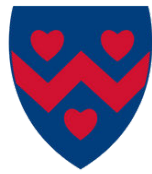
Please note that references will be sought for all candidates.

Please complete the application form and send, together with a covering letter, to Human Resources, The Oratory Prep School at humanresources@oratoryprep.co.uk. We may interview and appoint before the closing date, so early applications are encouraged.

Good luck!

Mr Andrew De Silva
Headmaster

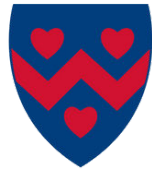




Why The Oratory Prep School?

- We were rated 'Excellent' in our recent ISI Inspection (December 2021).
- Our reputable Scholarship Programme and dynamic Leadership Programme help secure consistently high grades and impressive scholarship awards to some of the country's top senior schools.
- Our excellent pastoral support, with an emphasis on Catholic values, is central to all aspects of school life.
- We focus on outdoor learning, including Forest School for all years.
- We offer outstanding Performing Arts opportunities through LAMDA from Year 1, instrument and vocal tuition and musical and drama productions.
- Boarding is an integral part of school life, providing full, weekly and flexi-boarding for children in Year 3 upwards.
- Our high calibre sports coaching and outstanding facilities include a learner pool, a 25 metre heated indoor swimming pool, a full size 3G pitch, 4 tennis courts and multiple pitches.
- Our action-packed Activity Programmes offer activities ranging from Fencing to Cookery alongside a diverse programme on Saturdays, called The Newman Programme, offering orienteering to Podcast Club.





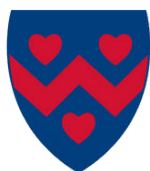
Advert: Class Teacher

We are seeking to appoint a fantastic Class Teacher to join our team. The Oratory Prep School (The OPS) has a fantastic local and national reputation as one of the country's leading prep schools, which educates children from 2 – 13. As you can imagine, our fantastic teachers and superb resources and facilities provide our children with unique opportunities, and our staff with wonderful tools to support learning. We are looking for the right person to contribute to our children, our team and the wider school family.

The pupils at The Oratory Prep School are absolutely delightful and are enthusiastic learners. Parental support is very strong and the Governing Body (Bellevue Education) is committed to improving outcomes and experiences for our children.

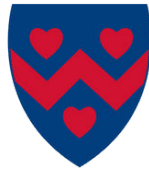
The person appointed will:

- Be fully qualified teacher
- Take responsibility for teaching in Reception, KS1 or KS2
- Endeavour to provide the best opportunities possible to inspire the children and to promote the ethos of the school.
- Promote of the highest possible standards of behaviour, commitment and achievement by the children.
- The ability to work as a supportive member of a team and to be flexible is essential.
- Develop the social and communication skills of the children as well providing a safe and secure environment in which the child can learn.
- Effectively teach a class of pupils and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
- Maintain the positive ethos and core values of the school, both inside and outside the classroom;
- Contribute to constructive team-building amongst teaching and non-teaching staff and parents.
- Attend weekly meetings and share your own views and ideas in order to improve the effectiveness of the department.



Details About The Post: Class Teacher

Salary and Benefits	<ul style="list-style-type: none">• Salary - £30,000 - £34,000• Meals are provided free of charge when on duty and when the school's kitchen is open during school holiday periods;• Continuing Professional Development (CPD)• Pension with Scottish Widows• Perkbox - rewards and benefits platform• Swimming sessions in the school pool (free)• Generous pro-rata fee remission
Type of post	Permanent Post
Safeguarding of pupils	The Oratory Prep School is committed to safeguarding children and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment. We will ensure that all of our recruitment and selection practices reflect this commitment. All successful candidates will be subject to enhanced DBS checks along with other relevant employment checks.
Expected Start Date	September 2024
Working Hours	Full-Time - term time only over 39 weeks
Equal Opportunities	<p>Rationale The Oratory Prep School is committed to equal opportunities for all pupils and staff, regardless of race, gender, age, physical disability, political or religious affiliations or marital status, and this is fundamental to the ethos of the school.</p> <p>Purpose</p> <ul style="list-style-type: none">• To provide an environment in which all pupils feel equally valued and have equivalent opportunities as others, regardless of race, gender, age or physical disability, in all areas of the curriculum.• To ensure that there is an equal opportunity for employment development and promotion for all staff and that they are not discriminated against on grounds of race, gender, age, physical disability, marital status, religion or politics. <p>Guidelines</p> <ul style="list-style-type: none">• Recruitment, development and promotion of staff will be based solely on the criteria of merit and ability and suitability for the job.• No job application or employee will receive less favourable treatment on the grounds of gender, race, ethnic or national origin, marital status, domestic circumstances, age, sexuality, disability, political or trade union activity or religious beliefs.
Key Dates	Closing Date: Wednesday 17th April 2024, midday Interview Date: Tuesday 23rd April (Please allow the whole day) *The OPS reserves the right to interview before the closing date.



Details About The Post: Class Teacher

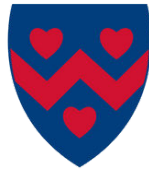
Main Duties

General Teaching and Other Responsibilities

The responsibilities of a teacher are complex and extensive; catering for a wide range of children's needs and providing provision and organisation of a variety of learning experiences.

The teaching and curriculum should;

- Be appropriate to the children's individual physical, intellectual, creative, emotional and social needs, ensuring it closely matches the stages of development and abilities of the each individual child.
- Take into account best practice as defined in the Early Years curriculum (2021), the National Curriculum at Key Stage 1 or Key Stage 2
- Provision of an appropriate and stimulating learning environment, including effective classroom organisation which provides for efficient use and storage of necessary resources so they can, as far as possible, be used and maintained by the children.
- Monitoring the children's work so that learning experiences and children's progress can be effectively monitored to ensure progression.
- Ensure display and presentation of children's work shows the high value placed on all children's genuine efforts, along with the provision of interactive displays.
- Use sensitive and systematic marking of all children's work.
- Create a lively and challenging environment in which imagination, investigation, questioning and enquiry are apparent so that children can be helped to develop independence of thought.
- Be aware of developments in education so as to continually update and grow in professional expertise.
- Support, maintain and develop the aims and policies of the school.
- To look for professional development opportunities and to attend courses, training sessions etc. as appropriate, including in all school led training. Where appropriate lead training for other staff in the school.
- To work in partnership with parents.
- To carry out break and lunchtime duties.
- To take an after school club or after school duty
- To provide Long, medium and short term planning to the Head of Pre Prep each term. The short term planning will give more detailed lesson plans based upon the medium term planning and include appropriate differentiation.
- To work in liaison with the other teachers so as to encompass cross-curricular teaching.
- To work in close partnership with the Early Years staff of teachers and teaching assistants.



Details About The Post: Class Teacher

All teachers working at The Oratory Preparatory School are expected to meet the standards below.

Outcomes

To enable the children to:

1. Behave responsibly, showing sensitivity and compassion to the needs of others;
2. Make very good progress;
3. Reach their potential;
4. Achieve excellent results

Learning

1. To develop enthusiastic and confident learners
2. To inspire each child to achieve their potential

Teaching

1. To have high expectations.
2. To know the children well.
3. To plan and implement effective strategies.
4. To meet the varied needs and aspirations of the children.
5. To maximise the use of resources.

Knowledge and Understanding

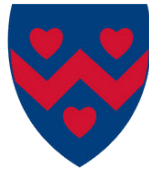
1. To keep up to date in specialist subject knowledge, the use of new technologies, educational research and development.
2. Use the aforementioned knowledge to aid the raising of standards throughout the school.
3. Work with colleagues to develop a holistic education which blends tradition with innovation.

Professional and Personal Skills

1. To inspire trust and confidence.
2. To show and command respect.
3. To act with integrity, discretion, courtesy and to respect confidentiality.
4. To be open minded.
5. To be a good communicator and organiser.
6. To manage time effectively.
7. To use skilful and effective questioning.
8. To actively contribute to the policies and aspirations of the school

Partnership with parents and the community (both local and global)

1. Provides parents with all relevant information especially regarding their child's progress.
2. To seek, value and act upon parents' views.
3. Work in partnership with parents.
4. Report to parents on the development, progress and attainment of pupils at parent/teacher evenings
5. Report to parents on the development, progress and attainment of pupils in end of term reports



Details About The Post: Class Teacher

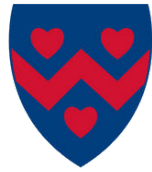
Essential Skills & Experiences

The post holder needs to be an adaptable, supportive, vigilant, positive and willing member of staff and to enjoy working with children. The skills and attributes that follow are an important part of the role of the teacher. The successful applicant is expected to have experience in them and apply them, singly and in combination, in relation to each of the key areas in the job description.

- Relevant teaching qualification
- Experience of teaching children
- Be an outstanding teacher
- Be able to run an extra-curricular activity
- Confident and able in ICT
- Teamwork – be able to work as part of a team, including leading Teaching Assistant and other adults
- Communication skills – be able to make points clearly and understand the views of others.
- Self-management – be able to plan time effectively and to organise themselves well.
- Decision making skills – be able to investigate, solve problems and make decisions.

Other professional duties:

- To carry out at all times your responsibilities in compliance with The OPS staff handbook.
- To be prepared to discuss the evaluation of your work with the head of Pre-Prep.
- To review this job description following discussion as appropriate.
- From time to time, to carry out any other duties which may be reasonably required within the general level of responsibility of this post.
- Meetings with teaching assistants take place at regular intervals.
- Weekly staff meetings.
- Individual meetings to discuss staff development are planned annually but requests for training etc are considered at any time and all staff are encouraged to develop their talents for the benefit of the school.



THE ORATORY
PREP SCHOOL

Find Out More About Our School

For all our latest news and photos, please follow us via our social media channels



The Oratory
Prep School



@oratoryprepschool



@OPS_OratoryPrep



The Oratory
Prep School

Take our Virtual Tour



"The staff are experts. I leave my children knowing that they will be stretched, supported and developed in every way possible. We consider ourselves very lucky to have found The Oratory Prep School and look forward to many more years of being part of such a caring and nurturing community." Current Parent.

The Oratory Prep School, Goring Heath, South Oxfordshire
RG8 7SF

www.oratoryprep.co.uk